



## Step 2 – Provide payment instructions

### 1. Select your payment frequency

I wish to make my current payment frequency

Fortnightly  Monthly  Quarterly  Six monthly\*  Annually\*

\* For six monthly and annual payments, please nominate the first month in which your payment is to commence.  M  M /  Y  Y

### 2. Select your payment amount

I wish to receive Income Stream payments as follows: **(Select one option only)**

Minimum amount permitted for the overall year\*

OR

Maximum amount permitted for the overall year\* **Available to pre-retirement/transition to retirement members only**

OR

Nominated amount of \$       per year\* #

OR

Nominated amount of \$       per future payment\* (as per frequency above). Note this will alter your annual draw down amount for the overall financial year.

\* Your remaining payments for the rest of the financial year will be calculated to equate to the gross annual draw down amount overall, taking into account any payments you have already received

# Nominated amounts must be at least the minimum amount permitted for the year (and for pre-retirement members only, within the legislated maximum) and will be gross of tax where applicable

## Step 3 – Bank account details

### Bank Account Details

Please make my payments to my nominated account as follows:-

Existing bank account

New Bank account

My new bank account details are as follows: -

**Name of Institution**

**Branch Name**

**BSB**

**Account Number**

**Account Name**

**Note:** Payments can only be made to your account or joint account to which you are a party. **Please provide a copy of your bank statement as proof of your bank account details.** Payments to your account cannot commence until this proof is received.



## Your Privacy

The Fund is administered by us along with our service provider, Mercer Outsourcing (Australia) Pty Ltd. We collect, use and disclose personal information about you in order to manage your superannuation benefits and give you information about your super. We may also use it to supply you with information about the other products and services offered by us and our related companies. If you do not wish to receive marketing material, please contact us on 1300 368 891.

Our Privacy Policies are available to view at [www.mercysuper.com.au](http://www.mercysuper.com.au) or you can obtain a copy by contacting us on 1300 368 891.

If you do not provide the personal information requested, we may not be able to manage your superannuation.

We may sometimes collect information about you from third parties such as your employer, a previous super fund, your financial adviser, our related entities and publicly available sources.

We may disclose your information to various organisations in order to manage your super, including your employer, our professional advisors, insurers, our related companies which provide services or products relevant to the provision of your super, any relevant government authority that requires your personal information to be disclosed, and our other service providers used to assist with managing your super.

In managing your super your personal information will be disclosed to service providers in another country, most likely to Mercer's processing centre in India. Our Privacy Policies list all other relevant offshore locations.

Our Privacy Policies set out in more detail how we deal with your personal information and who you can talk to if you wish to access and seek correction of the information we hold about you. It also provides detail about how you may lodge a complaint about the way we have dealt with your information and how that complaint will be handled.

If you have any other queries in relation to privacy issues, you may contact us on 1300 368 891 or write to our Privacy Officer, PO Box 8334, Woolloongabba Queensland 4102

## Step 4 – Sign the form

By signing this form I:

- have read and understood this form
- I understand and consent to my information being collected, disclosed and used in the manner set out in this form
- understand that under Tax Office regulations, I must keep a copy of this form for five (5) years from the date completed
- acknowledge that if I've provided my email address details and/or mobile number in this form, the Trustee may, at its discretion, use that email address and/or mobile number to send information, including any member and exit statements and notices of any material changes or the occurrence of significant events, by electronic means.

Signature

X

Date

/   /

**Please return your completed form to: Mercy Super, PO Box 8334, Woolloongabba, QLD, 4102.**

